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## Safeguarding Policy

### For all members

Survive and Save Club is committed to a club environment in which all children participating in its activities have a safe and positive experience.

In order to achieve this, the club agrees to:

1. Adopt and implement the current editions of Swim England Wavepower policy and RLSS Safeguarding Policy in full. Full versions of these policies can be downloaded from
  - a. Swim England - [Wavepower](#)
  - b. RLSS - [RLSS Safeguarding Policy](#)
2. Recognise that all children participating in the Survive and Save Club (regardless of age, gender, race, religion, sexual orientation, ability or disability) have a right to enjoy their involvement in swimming and be protected from harm and be in a safe environment.
3. Ensure that those individuals, who work with children in the Survive and Save Club, whether paid or voluntary, provide a positive, safe and enjoyable experience for children.
4. Appoint a Club Welfare Officer with the necessary skills and training as outlined by the Swim England and RLSS who will take the lead in dealing with all safeguarding matters raised within the Survive and Save Club.
5. Ensure that the Club Welfare Officer's name and contact details are known to all staff, members and parents of members and be available to discuss issues of concern on matters of safeguarding and deal with such concerns appropriately and in line with guidance in the current editions of Swim England Wavepower policy and RLSS Safeguarding Policy.
6. Ensure all those persons who work with children in the Survive and Save Club have undertaken the appropriate training and relevant DBS checks and adhere to the required practices for safeguarding children as outlined in the current editions of Swim England Wavepower policy and RLSS Safeguarding Policy.
7. Ensure that all individuals who will be working or work with children in the Survive and Save Club have been through the Swim England and RLSS recruitment procedure.
8. Ensure that all individuals who work with children in the club have the appropriate training, codes of conduct and good practice to follow in line with the guidance in the current editions of Swim England Wavepower policy and RLSS Safeguarding Policy.
9. Provide all club members and parents of members with the opportunity to raise concerns in a safe and confidential manner if they have a concern about a child's welfare or protection.
10. Ensure that all safeguarding matters, whether they be concerns about child welfare or protection, are dealt with appropriately in accordance with the guidance for reporting and action in the current editions of Swim England Wavepower policy and RLSS Safeguarding Policy.
11. Ensure that confidentiality is maintained appropriately and in line with the best interests of the child.
12. Ensure all papers relating to child safeguarding matters are held in a safe and secure manner.



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If you have a Safeguarding issue that you feel cannot be discussed with the Club Welfare Officer you can contact Swimline on 0808 100 4001. Calls to this number are free and do not appear on telephone bills.

### **For All Club Officials, Teachers and Other Volunteers**

1. All staff whether paid or volunteers and all other officials, are required to complete a Swim England and/or RLSS DBS disclosure form where their job role requires it.
2. Completed references from DBS must be received prior to commencement of duties. No work whether paid or voluntary can be undertaken until a cleared reference is received
3. DBS references are free for volunteers. For paid employees DBS references must be paid for at the rate applicable at the time of application. Any member of staff who works in a voluntary capacity for Survive and Save Club will be able to apply for this reference free of charge everyone else will be required to pay for their reference
4. DBS disclosures must be kept up to date and will require renewing every 2 years for RLSS and 3 years for Swim England. It is recommended that everyone who requires a DBS reference signs up to the Online Update Service which is free to volunteers and a small annual cost to paid staff. This will remove the need to complete a new reference at each update.
5. All staff whether paid or volunteers and all other officials are required to attend a UK Coaching Safeguarding and Protecting Children workshop or equivalent. This workshop must be renewed every three years.
6. New members of staff whether paid or volunteers are required to complete an approved Safeguarding training eg UK Coaching Safeguarding and Protecting Children Workshop within 6 months of commencing work for the club.